

UNITED STATES GOVERNMENT

# Memorandum

TO : Director of Security  
 THRU : DD/Sec (PPS)  
 FROM : Chief, Personnel Security Division  
 SUBJECT: Reinvestigation Program

DATE: 8 January 1964

1. In the attached memorandum, the Director of Security requested review of the statistical aspects of the Reinvestigation Program.

2. In PSD, we have used the Program and its records for two related but not identical purposes, namely:

- a. to review those files ~~the~~ which other parts of the personnel security program would not cause to be reviewed; and
- b. to reinvestigate those cases on which the actual investigation is more than five years old.

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3. The [REDACTED] case figure cited is a relatively honest statistic. It is a statistic which records what PSD has done under the program and in its relatively pure state is a good management tool. The actual number is not of too much value. The rate it increases is what is of value or could be of value. It will take years for us to really know what the overall workload is going to mean but our current approach, based on past statistics and current projections, is that unless we handle 200 additional cases in the field each month, we are going to fall behind more and more. This is based on our assumption that the Agency expects to have [REDACTED] employees with five or more years of service. This means that we have to handle [REDACTED] cases a year or [REDACTED] a month.

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4. If it were possible, with our current staff and our current workload, to go through every file to see which have been investigated in the past five years, the [REDACTED] figure would jump. How much we do not know and will not know until we have done it. The task of going through every file for this purpose, however, is one which we do not contemplate too happily since we would have to lay other work aside to do it. Once we had done it, we would be faced with the problem of how to keep the figure expanding at the rate of [REDACTED] per month. At the present time, we are scheduling only [REDACTED] cases a month with IOS and, if our approach is correct, are dropping behind at the rate of [REDACTED] a month.

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GROUP 1  
 Excluded from automatic  
 downgrading and  
 declassification

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5. When the R.I.P. started in 1961, we counted only those cases which were actually processed under R.I.P. In 1963, we began to include (i.e., we counted) cases on which we sent out for "Q" clearance bring up-to-date investigations. ✓

6. There are several other parts of the personnel security program which contribute to our real objective, that of knowing and maintaining current knowledge of our people. They are:

Group 1 - Polygraph interviews of subjects and straight interviews of subjects in PSD and SRS.

Group 2 - a. Occasions for NAC's, police, and credit checks without interviews with informants.

b. Interviews of Agency people as informants in cases being handled in PSD.

Group 3 - Occasions during which SRS or PSD causes inquiries to be made on the outside which are recorded and are releasable as investigation reports.

Group 4 - Actual R.I.P. cases.  
"Q" clearance cases needing R.I.P.  
Certification and other such cases requiring R.I.P.

7. Our approach, in drawing up the above groups for the purpose of this memorandum has: to be counted as a Reinvestigation we have to have a report which could be shown to an outside Liaison Officer and accepted by him as a current report. (This is important in Armed Forces Reserve cases and in "Q" cases.) ✓

8. In view of the interest of the Director of Security but in view of the workload requirements, we can do the following:

a. Record under the R.I.P. statistic any case which a review under existing PSD review mechanisms shows any work in the past five years, which work falls within Groups 3 and 4 of Paragraph 6, above.

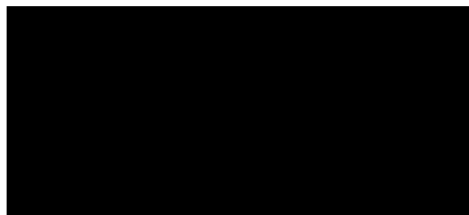
b. Refile, by date, the card of any employee on whom such work was done more than five years ago but after EOD date. This will not help statistically but it will rearrange priorities and give us a better picture of where we stand by EOD date.

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9. With your approval, we will start this.

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